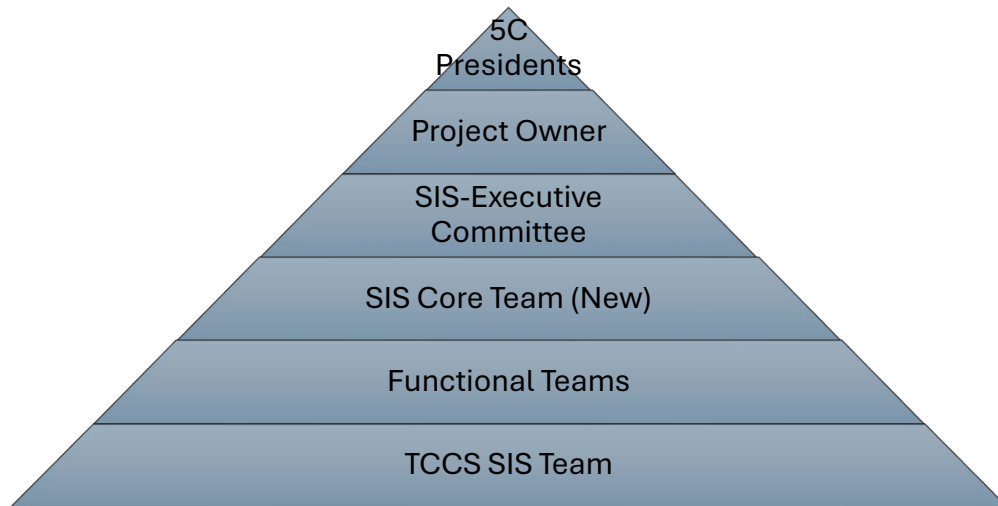


Governance Structure Modification



Adding a layer to the structure with representatives from each functional team would improve cross-functional collaboration and reduce burdens on the executive committee. Following the Workday governance model, membership and responsibilities of each layer are described below.

- 5C Presidents – Approve the SIS vendor and associated contracts, project timeline and budget, SIS project team structure, and governance structure.
- Project Owner – Appointed by the 5C Presidents. Facilitates the SIS-EC, serves as project’s executive sponsor and primary contact for the vendor, brings recommendations from the SIS-EC to the 5C Presidents.
- SIS Executive Committee – One cabinet-level staff member from each college and TCCS appointed by their respective president/CEO, the Project Owner, and the TCCS SIS Implementation Director (non-voting). Appointed members should include representatives of BFAC, ADC, and ITL. Appointees should have direct experience managing long-term complex projects, external vendor relationships and contracts, and institutional-level budgets. Appointees are charged with supporting the project to successful completion and controlling the overall project budget.
- SIS Core Team – The SIS Core Team confirms common configuration and cross-functional decisions and coordinates implementation efforts across functional teams and at each institution. The core team includes the designated College Leads from each school and the TCCS SIS Team Project Manager as voting members. Representatives from each of the functional teams serve as non-voting members. The TCCS SIS Team implementation director attends meetings and escalates matters to the SIS-EC if needed.

- Functional Teams – SIS users working in 5C offices (Registrars- 2 per college, Student Accounts – 1 per college, Reporting – 1 per college, Integrations – 1 per college, and Security – 1 per college). Each office will supply volunteers for the appropriate team. Each functional team will be convened and staffed by a member of the TCCS SIS Team. Functional Teams work in partnership with the SIS project team and vendor team representatives to make business process and configuration decisions, incorporating input from all appropriate stakeholders.
- TCCS SIS Team – A team of technical and functional specialists who lead the day-to-day work of the implementation in partnership with the vendor. Tracks, tests, develops, and reports progress on project requirements. Manages key interdependencies and project budgets, facilitates issue resolution, and gathers appropriate and timely input from stakeholder groups to inform decision-making. Members serve on and support functional and project teams, and coordinate closely with vendor's implementation team members.